

**Office of Research  
Compliance & Ethics**

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To: All UND CBR Investigators

Re: UND Center for Biomedical Research (CBR) Readiness Preparation

Date: March 13, 2020

CBR Investigators,

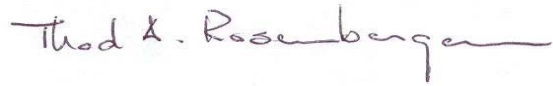
The services and activities performed in the CBR are a priority one university service, and we are making all efforts to move forward uninterrupted as the university navigates COVID-19 impacts. To prepare ourselves to maintain these services and activities, the CBR has initiated its medical emergency plan. Part of this plan is to establish a line of communication with the users of the facility. Therefore, to meet this need, we are sending out this message to all approved investigators and promise to keep you informed of any changes within our day to day operation until the COVID-19 issue is resolved. I ask that all of you keep your laboratory personnel apprised of these changes.

**Facility Changes made to date: (potential medical emergency):**

1. The CBR has defined its essential personnel and has developed an emergency staffing plan that will allow us to maintain animal care during emergencies.
2. The CBR has established a chain-of-command to organize staffing issues in case of emergencies with the point person being Randy Luehring with Dr. Darin Meulebroeck as the backup.
3. In preparation for any disruption in the supply chain, the CBR has initiated plans to increase our supply of feed, bedding, and other consumables from a one-month supply to a three-month supply.
4. The ordering of new animals or the shipping of animals off campus will be limited by the companies that perform these services. However, at this time we are asking our investigators to try to limit the purchase of new animals to those that are absolutely essential.
5. While the Behavioral Research Core Facility remains fully operational, we are asking investigators to prepare for the possibility of limited personnel coverage in this facility and work closely with Dr. Kumi Nagamoto-Combs to plan these experiments.
6. Any individual entering the facility must first wash their hands, then put on gloves prior to entering to help prevent the spread of virus within the facility. Signs are now posted at the entrances of all facilities. It is important to note that it is expected that the animals housed in the facility will not be susceptible to the COVID-19 virus. However, to mediate the contact and social contact spread of the virus to personnel, it is important for everyone entering the facility to follow current biosafety standards.

7. While we are not limiting access to the facility at this point, we are asking that laboratories limit the number of personnel assigned to animal care responsibilities. Further, in preparation of a larger COVID-19 outbreak, we are asking laboratories to develop a prioritized list of two personnel who will have access to the facility. Please forward this list to Julie Magnus (julie.magnus@und.edu).

We appreciate everyone's cooperation,



Thad Rosenberger, Ph.D., Chair, Institutional Animal Care & Use Committee

Cc: John Mihelich, Ph.D., Interim Vice President for Research and Economic Development  
Darin Meulebroeck, D.V.M., Attending Veterinarian, Center for Biomedical Research  
Matthew Nilles, Ph.D., Chair, Institutional Biosafety Committee  
Heather Vinson, B.A., Biological Safety Officer  
Randal Luehring, LAT, CBR Facility and Lab Technician Supervisor  
Michelle L. Bowles, M.P.A., CIP, IRB Manager