

Note: Your submission will occur through the online form link you received with the notice to revalidate your ES courses. This document is provided for your information and for your use as a working document prior to the final submission.

Essential Studies Revalidation

This form is used to revalidate your course for inclusion in the UND Essential Studies Program. Revalidation is a once-every-four-years process. **The deadline for submitting this form is October 1, 2017.**

Information which is known about your course has been entered by the Essential Studies Office based on information contained in Campus Connection and in Essential Studies Office records. If something appears incorrect, feel free to contact the Essential Studies Office at 777-4434.

Course Information

ABC 123 Intro to Interesting Discipline	
Breadth of Knowledge Category	
Lab Science Course?	
Special Emphasis Area	
Capstone?	
Currently Validated for ES Learning Goals of:	
Number of Credits	
Course Formats and Recent Enrollments	
On Campus	
Summer 2016	
Fall 2016	
Spring 2017	
Term-Based Online	
Summer 2016	
Fall 2016	
Spring 2017	
Enroll Anytime Online	
Summer 2016	
Fall 2016	
Spring 2017	

The information in the above table will be supplied by the ES Office as part of the official online submission form, and is based on information contained within Campus Connection or ES Office records.

Faculty Information

- Your Name:
- Your Email Address:
- What is your role relative to this course (e.g., sole instructor, course coordinator, chair of department, etc.)?

Breadth of Knowledge Category

NOTE: THIS SECTION WILL ONLY APPEAR IF THE COURSE IS NOT A CAPSTONE COURSE.

- Please provide a brief explanation for how this course fits within its Breadth of Knowledge (BoK) area – which appears in the course information summary box at the beginning of this form. In many cases this will be very brief (e.g., a science course seems likely to naturally fit within the Math, Science, & Technology area), although you should consult the Essential Studies Breadth of Knowledge criteria found at

<http://und.edu/academics/essential-studies/bok-revalidation-rubric-web.pdf>

to ensure your course properly fits within the ES Program. Your explanation should make specific reference to these criteria for your course's claimed BoK area, as the ES Committee will use these criteria when determining if your course should be revalidated. If your course does not meet all of the criteria, please explain how/why it should remain as part of the ES Program.

Essential Studies Capstone Designation

NOTE: THIS SECTION WILL ONLY APPEAR IF A CAPSTONE COURSE.

- Please provide a ***detailed*** explanation for how this course meets the criteria for ES capstone revalidation. Before responding, please consult the criteria found at:

<http://und.edu/academics/essential-studies/capstone-revalidation-rubric-forweb.pdf>

You should explicitly address each of the criteria in your response, as the ES Committee will use these criteria when determining if your course should be revalidated as an ES Capstone. If your course does not meet all of the criteria, please explain how/why it should remain as part of the ES Program.

- ES Capstone revalidation also involves an **expectation of departmental involvement in the ES Program's assessment processes**. At a minimum this entails that you actively help to recruit students in your ES Capstone course to complete the yearly ES Assessment Week assessment

instruments, with a goal of having at least 50% of each department's capstone students involved every year. More information about Assessment Week dates will be provided annually to department chairs and capstone instructors. **Ideally the expectation for student involvement is built into your capstone course requirements.**

Please identify who from your department is the best point of contact for the purposes of recruiting your capstone students for Assessment Week. This would typically be those who regularly teach capstone courses, but feel free to include others who you feel should be involved.

Additional ES Program assessment activities include the following. Please choose at least one so that the ES Office can contact you regarding the involvement of you and others from your department:

- Development of ES Assessment Week instruments, i.e., "performance tasks."
- Involvement during an ES Assessment Week scoring session.

Essential Studies Goal Information

- Which Essential Studies Program goals are addressed by this course? ***Before responding:***
 - Note the currently claimed goals – which appear in the course information summary box at the beginning of this form;
 - Because the ES Committee has recently refined the ES Program goals, the goals for which you have previously validated this course may have different names and descriptions – please carefully consider which, if any, of the current ES Program goals your course addresses; and
 - Please consult the descriptions of the ES Program goals found at:

<http://und.edu/academics/essential-studies/goals.cfm>

as well as the rubrics developed for each goal found at:

<http://und.edu/academics/essential-studies/assessment.cfm>

Please choose all goals that ***reasonably*** apply, keeping in mind that below you will be asked to justify your choices.

- Critical Inquiry & Analysis
- Quantitative Reasoning
- Written Communication
- Oral Communication

- Information Literacy
 - Intercultural Knowledge & Skills
- For each goal claimed above, provide a summary of the content and learning activities that address the goal. Each claimed goal should be addressed separately in your response.
 - For each goal claimed above, attach to this form (see link within the online submission form) an assignment (or assignments) that you use (or will use) in this course to address the goal. Multiple assignments should be consolidated into a single document before uploading.
 - How do you inform students that these goals are a focus of the course? Choose all that apply:
 - Including the ES goals, or a link to them, on the syllabus.
 - Referencing the goals in one or more assignments.
 - Incorporating the goals into a survey of enrolled students.
 - Discussing the goals in class.
 - Including the goals in other course materials (e.g., on the course Blackboard site)
 - Other (explain):

Special Emphasis Designation

NOTE: THIS SECTION WILL ONLY APPEAR FOR COURSES WHICH ARE VALIDATED IN A SPECIAL EMPHASIS AREA.

- Please provide a ***detailed*** explanation for how this course fits within its Special Emphasis area – which appears in the course information summary box at the beginning of this form. You should consult the Essential Studies Special Emphasis Area criteria found at

<http://und.edu/academics/essential-studies/special-emphasis-rubric-for-web.pdf>

Your explanation should make specific reference to these criteria for your course's claimed Special Emphasis Area, as the ES Committee will use these criteria when determining if your course should be revalidated. If your course does not meet all of the criteria, please explain why it should remain within its current Special Emphasis Area.

- Unless already clearly connected to one of the assignments attached above, please attach to this form (see link) an assignment (or assignments) that you use (or will use) in this course to help students develop their skills in the course's Special Emphasis Area.

Does Your ES Course Include Any High-Impact Practices?

The ES Committee and ES Office are interested in knowing which ES courses involve or incorporate high-impact practices. A list of those we're particularly interested in, along with basic criteria for each one, can be found at

<http://und.edu/academics/essential-studies/hip-rubric-for-web.pdf>

If this course involves any of these, please indicate which by checking the boxes below and provide a brief indication of how your course and course activities meet the criteria. NOTE: ES revalidation of your course does not require that it address or incorporate any of these high-impact practices, so please do not feel compelled to check any of the following items.

- > First-Year Seminars and Experiences
- > Writing-Intensive Courses
- > Collaborative Assignments and Projects
- > Undergraduate Research
- > Service Learning, Community-Based Learning
- > Internships
- > Other (you must include information about why this is a “high educational impact” activity)

Your Department’s Involvement in the Essential Studies Program

- Just as faculty teaching for a department are expected to remain connected to that department and to goals and expectations for departmental courses, faculty teaching ES courses are expected to remain connected to that program and goals and expectations for ES courses. Currently, we are exploring ways to better facilitate this connection. Will you please indicate in which of the following activities you and others who may teach this course are currently involved or would be interested in participating? We will contact you in the upcoming year as opportunities become available.
 - Meetings sponsored through the ES Office at which ES activities or planning occur.
 - ES Assessment Week activities, such as development of assessment tools, proctoring during assessment sessions, or scoring student work.
 - Faculty development workshops related to the ES learning goals.
- If this course is taught by multiple people or in multiple formats, please describe how everyone involved is working to meet the claimed ES goals for this course.

Seeking Your Input

- What suggestions, if any, do you have for campus conversations or faculty development in light of your reflections on this course? What are you curious about? What would help you make this course a more effective part of the ES Program? What do you want to work on, and with whom?

- To what extent was this revalidation process useful to you in reflecting on your teaching and the role of this course in the Essential Studies Program? If it was generally useful, please explain. If it was not very useful, please suggest changes to the process that might make it so.