

Educator Learning Event Registration Instructions

The following Learning Event has been approved for Graduate Professional Development credit through the University of North Dakota and is available for online credit registration:

Learning Event Title: NASA in the Classroom: Moon-to-Mars Pathway Workshop

Instructor of Record (IOR): Marissa Saad

IOR email: Marrison.saad@und.edu

IOR phone: 701.777.4161

Date(s): June 20-June 22, 2019

Credit (s): 1

Grading Option(s): S/U

Location of Learning Event: Grand Forks

UND Learning Event Number (please refer to this number when contacting UND) 19.0435

Learning Event Credit Registration Timeframe

Learning Event Opened: May 16, 2019

Learning Event Credit Registration will close: June 29, 2019

(Final day to register for credit, registration closes at midnight).

Registration Instructions:

1. Click on the credit registration link below, this will direct you to shopping cart where you can register for your learning event.
2. When you are ready to check out, click "Check Out".
3. If you are a returning customer and have not set up a profile in our new shopping cart system, click "Create Profile". If you are a returning customer and have a profile in shopping cart already, login.
4. Fill in the sign-up sheet information. (Please use the same email address you have used in the past when signing up for UND Graduate Professional Development Credit.)
5. Once you have filled out the form hit "submit" and you will be able to pay for your learning event.

Learning Event Credit Registration Link:

<https://register.und.edu/learning/jsp/session.jsp?sessionId=PDE.19.0435&courseId=TL.NASA.MMPW&categoryId=10034>

Payment:

- Credit registrations are not complete until payment is received.

Grades:

- You will receive an email confirmation of your learning event completion and instructions for ordering transcripts after UND receives the grade report from the Instructor of Record (IOR). Contact your IOR

concerning your grade if you have not received your learning event completion confirmation from UND within 2- 3 weeks of the end of learning event date.

- All grades for Professional Development Credits are recorded on official transcripts at the University of North Dakota as Graduate Professional Development Education Credit. It takes approximately 4 weeks from your end of course date for grades to be posted on transcripts, provided registrations and grades are received according to posted due dates.

Viewing Unofficial Transcripts and Ordering Transcripts:

For full instructions, go to: <https://und.edu/academics/registrar/transcript-request.html>

UND Office of Extended Learning, Professional Development for Educators
Phone: 701.777.0488 - Website: www.educators.UND.edu