

Livingston International
440 S. LaSalle Street, Suite 3220
Chicago, IL 60605
312 516-4100
Fax 312 516-4150
1-800-837-1063
www.livingstonintl.com

RECEIVED

DEC 17 2019

EERC CONTRACTS

LIVINGSTON

CUSTOMS CONTACT
UNIVERSITY OF NORTH DAKOTA
15 N 23RD ST STOP 9018
GRAND FORKS ND 58202-9018
USA

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DEC 19 2019

EERC ACCT

Client Number(s): 621438

Re : Notice: Important information about your Livingston account

Dear Valued Client,

As a leading provider of customs brokerage and trade compliance services, Livingston International is committed to providing around-the-clock service, ensuring 24/7 support and access to Livingston's regulatory affairs and subject matter experts when and where you need it.

Livingston is investing in our technology and people to support your needs, improve the customer experience and focus on the things that matter most. We are enhancing our service delivery processes, adding important new features to our client-facing technology solutions and keeping pace with government-driven changes.

Rate change taking effect January 06, 2020 (amounts are shown in U.S. dollars)

To keep our systems and processes current and to provide seamless integration with changing government regulations, it is necessary for Livingston to apply a 4.90% General Rate Increase (GRI) on your U.S. Brokerage rates, effective January 06, 2020.

When an entry is subject to duty, tax or freight Disbursement Fees, your rate will be increased by 0.25%, and the maximum fee amount is \$250 per shipment. You can avoid the duty/tax disbursement fee by signing up for one of the following payment options: Automated Clearing House (ACH) or Periodic Monthly Statement (PMS). Additionally, the freight disbursement fee can be mitigated by setting up direct payment accounts with your largest carriers and/or sufferance warehouse operators, or by using Livingston's Freight Forwarding services. For more information, contact one of our trade advisors at 1-800-837-1063 or simplify@livingstonintl.com.

If you have any questions about the above rate changes, please contact your client service representative directly, or contact us at clientserviceUS@livingstonintl.com or call 1-855-225-5548.

Sincerely,

Scott Robbins
Vice President, Brokerage Operations
Livingston International